IMS-BPHB-GIC-SOP-02/L4/01



# WHISTLEBLOWING FORM BINTULU PORT HOLDINGS BERHAD

\_\_\_\_\_

KINDLY PROVIDE THE FOLLOWING DETAILS AND SUBMIT DIRECTLY TO HEAD, GOVERNANCE, INTEGRITY & COMPLIANCE OF BINTULU PORT HOLDINGS BERHAD OR EMAIL TO: <a href="mailto:whistle@bintuluport.com.my">whistle@bintuluport.com.my</a> OR CONTACT <a href="mailto:086-291362">086-291362</a>

#### **PRIVATE & CONFIDENTIAL**

Report Reference Number				
Date and Time				
A) PARTICULARS OF WH	ISTLEBL	OWER		
Name				
IC. No.				
Contact Numbers	Office		Mobile	Home
E-Mail Address				
B) PARTICULARS OF ALI	EGED P	PERSON		
Name				
How Do You Know This Person				
Any Other Details				
C) DETAILS OF IMPROPE	R CONDI	UCT / ALLEGATION		
Date : Time : Place : Type of Offences : e.g.,E		riminal Breach of Trust alse Claim/ Others (Ple		Of Power/ Governance/
If Money Involved, Can You RM	u Estimate	e the Amount		
What improper conduct did necessary)	you obse	erve / witness? Please	explain in detail. (You	u may use additional sheets if
Any supporting evidence: Y (if any, please enclose it wi		port for our further actio	n)	



## WHISTLEBLOWING FORM BINTULU PORT HOLDINGS BERHAD

\_\_\_\_\_

### D) DECLARATION BY WHISTLEBLOWER

#### Pursuant to WHISTLEBLOWER PROTECTION ACT 2010, I declare the following:-

- I acknowledge and declare that all information provided in this Form is true, correct and complete to the best of my knowledge, information and belief;
- o I am willing to assist in the investigation of improper conduct (if required);
- Prior to this report, I have not disclosed the subject matter of the complaint or any part thereof to any other person except to the following persons/authority:
- I shall notify any changes of my contact details to Head, Integrity & Compliance of Bintulu Port Holdings Berhad
  as soon as possible;
- I am aware that it is an offence to provide false information/allegation with intention to disgrace the employee or company's image and reputation and/or to misuse the mechanism of whistleblowers system and if I were to find liable for giving false information/ allegation, disciplinary action could be taken against me or any other employee involved in the same.

Signature	:					
Name	:					
Date	:					



### WHISTLEBLOWING FORM **BINTULU PORT HOLDINGS BERHAD**

FOR GOVER	NANCE, INTEGRITY & COMPLIANCE OFFICE USE ONLY
Received by	
Date and Time received	
Appointed Officer Assigned for this report	
Screening and assessment conducted on/by	
Outcome of screening and assessment	
Investigation Required (Yes / No) (If No, please state the reason)	
Investigation Result	
Action Taken/ Conclusion	
Case Status (Active/Closed)	
Signed Off By	

## **COPIES FOR RETENTION**:-

Original Form – Duplicate Form – Head of Governance, Integrity & Compliance of Bintulu Port Holdings Berhad retention

Whistleblowers retention